



**GOVERNMENT OF INDIA**  
**MINISTRY OF COMMUNICATIONS & I.T.**  
**DEPARTMENT OF TELECOMMUNICATIONS**  
**O/o. the Controller of Communication Accounts**  
**Orissa Telecom Circle, 4'th Floor, CPMG Building, Bhubaneswar-**  
**751001 Government of India**

**.No. OR/CCA/Est/1-3/2012**

**Dated 27 -01-2012**

**NOTIFICATION**

Subject : Vacancy circular to fill up Senior Accountant ( Group B, Non-Gazetted)/LDC (Group C) posts in the office of the CCA, Odisha Telecom Circle on deputation basis, from the officials working in Central/State Govt./PSUs.

CCA, Odisha Telecom circle, Bhubaneswar proposes to fill up some of the vacant posts in Senior Accountant & LDCs cadre on deputation basis from among the staff working in Central/state govt./PSUs as per the details given below :

Grade	Pay Band	Grade Pay	Number of posts to be filled up
Sr.Accountant (Gr' B',non-Gaz.)	PB-2: 9300-34800/-	4200/-	6
Lower Division clerk (Gr' C')	PB-1 : 5200-20200/-	1900/-	7

2. Eligibility conditions apply for the above posts are enclosed as Annexure A.
3. The period of deputation will be initially for a period of three years and can be extended by two more years if required in the exigencies of public service.
4. The terms and conditions of deputation as stipulated in DoP & T OM No.6/8/2009-Estt(pay-II) dated 17.06.2010 are applicable. The age of the applicant shall not exceed 56 years as on the closing date of receipt of application.
5. The format of application is appended as Annexure B. The applications from the willing and eligible officials whose services can be spared, may be sent along with attested copies of ACRs/APARs for the last 5 years, integrity certificate and vigilance clearance so as to reach the undersigned on or before 25.02.2012. Belated/incomplete applications will be reject

**Enclosure- As above**

( S.R.Swain)  
Jt. Controller of Communication Accounts

**Copy to-**

1. Director (SEA), DOT, Sanchar Bhawan, New Delhi-11- for information please.
2. All Chief Post Master General, Department of Post, India
3. All CCAs for information.
4. All Daps/GMFs of Department of Post in India
5. All Central/State Govt. offices located in Odisha.
6. Director, NIC, BBSR

**Eligibility conditions for applying the posts on deputation in CCA office Bhubaneswar-751001.**

**(A) For the post of LDC**

Official holding same or analogous posts in various ministries/departments of Central/State Govt./PSUs on regular basis.

**(B) For the post of SA ( Senior Accountant)**

1. Officials holding same/analogous posts in various ministries/departments of Central/State Govt./PSUs on regular basis, or
2. JAs/Auditors who have rendered not less than three years of regular service in the grade.

**(C) Age**

Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

**(D) Working knowledge of computers**

The applicants to all above posts should have sufficient exposure to basic working knowledge on computers in all the modules of MS Office including the knowledge of internet to send / receive e-mails.

**APPLICATION**

Name of the Official :

Date of Birth :

Educational Qualification :

Present Post held/Date from which working:

Unit in which working (specify Ministry/Dept.):

Present Pay :

Working experience including extent of working with computer:

Service particulars from the date of initial appointment (along with brief of duties performed):

**DECLARATION**

1. I hereby declare that my posting on deputation as in the Deptt. of Telecom shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in the Dot in the said post.
3. I am liable to be repatriated to my parent organisation for any inaccuracies in the details noted above or for contravention of any provision in the rules/orders governing the deputation.

Date :

Signature of applicant

Place :

**CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE FORWARDING THE APPLICATION.**

1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five years are enclosed.
4. No disciplinary/vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major/minor penalty is in force r current against the official.

5. Recommendations : \_\_\_\_\_

Date : signature of the Head of office with

Place : office seal and Telephone No-